



## **JOB DESCRIPTION**

**Position:** Per Diem C.N.A. Instructor

**Reports To:** Director, Education & Employment Services

**Purpose of Position:** Assist C.N.A. Coordinator with classroom and clinical training for nursing assistant students.

### **Duties and Responsibilities:**

- Advocates for the mission of the organization and promotes the vision and direction of the agency's values of safety, respect and effectiveness.
- Assists with classroom and clinical instruction in a way that teaches and engages students.
- Creates a stimulating learning environment that encourages participation, interpersonal skills development, and comprehension of concepts of good patient care.
- Evaluates and documents student progress.
- Provides remediation to students in preparation of the state license exam.
- Performs other duties as assigned.

### **Experience and Education:**

- Must possess a valid Rhode Island registered nurse (RN) license.
- Two years of nursing experience in the provision of long term care services.
- Documented evidence of teaching and/or supervisory experience.
- Experience working with homeless or disconnected populations.

### **Knowledge, Skills and Abilities**

- Committed to working with the homeless and disconnected population.
- Must be computer-literate with competence in Microsoft Word, email, and web applications.
- Highly organized and able to handle rapidly changing priorities.
- Effective problem-solver.
- Outgoing, able to establish and maintain relationships with students.
- Quick learner interested in expanding knowledge and experience in non-profit, social services, etc., environment.

- Effective verbal and written communication skills.
- Team builder-can inspire and motivate client trainees to perform their best.

**Physical demands and work environment:** The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- *Physical demands:* Extended periods of sitting and standing as well as assisting clients according to their physical needs. Needs to be able to perform all CNA duties in order to instruct students – such as bending, lifting, etc.
- *Work environment:* Classroom and clinical setting (nursing home) with some local travel required. Use of regular office equipment.